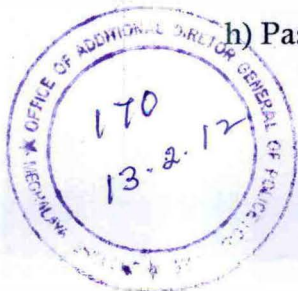


TENDER NOTICE

Sealed tender affixing non-refundable court fee stamp of Rs.200 (rupees two hundred) only are invited from bonafide, established, reputed manufacturers and registered reputed intending firms and supplier (S) for entering into rate contract for supply of spare parts for all types of Police vehicles, for the financial year 2012-2013 in accordance with the terms and conditions laid down in the Tender Notice.

Terms and Conditions :

1. Tender should be accompanied with catalogue, diagrams, samples warrant/guarantee or any related papers and will be received up to 1400 hours on 5-3-2012 by hand or by post. These will be opened on the same day at 1400 hours. Tenderers or their authorized representative are invited at the time of opening of the tender.
2. Tender must be accompanied by .
 - a) Affixed non-refundable court fee stamp of Rs.200/-
 - b) valid and current income Tax clearance certificate from the Income Tax Dept.
 - c) valid current Sales Tax certificate from the Superintendent of Taxes.
 - d) Authenticated copy of rate contract with Director General of Supply and disposal (DGS and D) if tenderers have any existing and valid rate contract with DGS and D.
 - e) Dealership/ distributorship certificate from the principal manufacturers.
 - f) Attested copy of valid Trading Licence in terms of KHADC, JHADC & GHADC (for non-tribal) Regulation Act 1954 for tenderers who are required to obtain such Licence.
 - g) Earnest money of Rs.2000/- be furnished.
 - h) Dealers/Firms having retails spare parts outlets/shop only may apply.**
3. The following enclosures must be mentioned on the body of the envelop containing the quotations, failing which the sealed envelop of the quoting firm will not be opened.
 - a) Sales Tax certificate.
 - b) Income Tax certificate.
 - c) Earnest money.
 - d) Court fee stamp.
 - e) Trading Licence from KHADC, JHADC & GHADC (for non-tribal).
 - f) Dealership certificate from the principal manufacturers.
 - g) ST/SC certificate.
 - h) Passport size photograph of the bidder should be enclosed.



Failure to enclose any one of those above documents or any invalid documents will result in automatic rejection of the quotation.

4. Rates quoted

- a) Should be inclusive of all charges, like custom duty, packing, insurance, taxes and other incidental charges. Only local taxes should be shown separately if applicable.
- b) Should be inclusive of the cost of all accessories up to
- c) Should be valid for one calendar year from the date of acceptance of tender and should be quoted separately for each item.
- d) Should be inclusive of all charges like packing, insurance transit risk and other incidental charges. Only C.S.T against "D" from may be shown extra as applicable.
- e) Should be written clearly in figure and in words. Any alteration or over writing must be duly initialed by the tenderers.
- f) Once the rates offered in the quotation are accepted, no enhancement will be entertained under any circumstances and tenderers will be liable to supply the items at the rate accepted by the Superintendent of Police, East Khasi Hills, Meghalaya Shillong. Failure to supply the items at the accepted rate will entail the offer being cancelled and the security money will be forfeited and deposited to government treasury.

5. Tender/Quotation should be addressed to the undersigned by designation and not by name. Sealed envelopes containing the quotations must be superscribed as "Tender for Supply of Motor Spare Parts 2012-2013" and must be either by registered post or hand delivery.

6. The successful tenderers will be :-

- a) Intimated by a 'Letter of Acceptance' from the Superintendent of Police, East Khasi Hills Shillong Meghalaya, Shillong. Till then, no bidder has any right to assume that his/her quotation has been accepted. There shall be no claim for compensation on any expenditure incurred by any tenderers in anticipation of acceptance letter.
- b) Required to furnish a security deposit of Rs. 5000 and execute the contract agreement in fulfillment of the terms and conditions of the contract for which successful tenderer (s) will have to enter into. Such security deposit will be subjected to forfeiture in case of non-fulfillment of terms and conditions of the tender notice on the contract agreement. The earnest money of the successful tenderer (s) will not be released till the security deposit is furnished. Earnest money of the successful tenderer (s) will be forfeited and deposited to government treasury in case of failure to furnish security money in full.

The security Deposit should be interest free in the form of a valid Bank Draft/Call Deposit pledge in favour of the undersigned.

7. The Superintendent of Police, East Khasi Hills Meghalaya Shillong may rescind forthwith the contract in writing if :-

- a) A Tenderer assigns or sublets any contract in respect of contract or any other contract entered into with the Government.
- b) Tenderer or his agent/Servant are found guilty of fraud of this contract or any other contract.
- c) Declines, neglect or delays to comply with demand/requisition or any other ways fails to perform or observe any of or all the conditions of the agreement.

8. The intended parts should be supplied when required on any day during the current financial year including Sundays and Holidays. The supplier (s) should supply the parts immediately on the same date of indent.

In case of such rescission, the Security Deposit in full shall stand forfeited and absolutely be at the disposal of the Government without prejudice to any other remedy or action that the Government shall be entitled to recover from the successful Tenderer.

9. In the event of the successful Tenderer failing to perform his/her part of any or all the contract agreement to the satisfaction of the Department or disregarding terms and conditions of the Tender Notice or the contract agreement, the successful Tenderer shall be liable to any of or all of the following action at the discretion of the Superintendent of Police, East Khasi hills Meghalaya, Shillong on behalf of the Government of Meghalaya.

- i) Forfeiture of Security deposit in whole or part.
- ii) Making good the loss caused to the Government through liability, neglect and delay in complying with the demand.
- iii) Cancellation of the contract without any prior notice to the Supplier

10. If the successful Tenderers willfully neglects, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices, the Superintendent of Police, Meghalaya, Shillong may recommend a ban upon such Tenderer (s) for future business within the Department.
11. Once the sample is approved, no change of brand name, shape, pattern, quality or specification will be entertained even on the plea of non-availability of the same quality or alternative offer of the same quality.
12. The store supplied must be of the same specification, weight and quality as the tendered models/samples/Tech. Spec. If the items are rejected by the undersigned due to non-meeting of the technical specification, the supplier must replace the rejected items at their own cost forthwith within hours from the date of rejection.
13. Payment will be made to the suppliers directly only on completion of supplies and on correct receipt of goods by the respective consignee in good condition. Documents/vouchers/P.R Bills etc. routed through Banks will not be accepted. Consignment will be dispatched by the firm after payment of all freight charges at the source. Freight to pay P.R Bill will not be accepted.
14. One set of manuals (Instructions and Maintenance) should be supplied free of cost for each item wherever applicable
15. The undersigned reserves the right to reject the lowest rate or any of the tender without assigning any reason thereof.
16. Any dispute arising out of or in respect of these terms and conditions of the Contract Agreement shall be within the Jurisdiction of the Courts in Meghalaya.

N.B:- Details can be obtained from the office of the undersigned or the Dy.Sp (HQ) Police Reserve, Shillong on any working day between 10:00 AM to 4:30 PM.

Sd/-Shri A.R.Mawthoh,I.P.S,

Superintendent of Police,

East Khasi Hills, Shillong.

Memo No.RE/GEN/PT-I/2012/1032-72 Dated, Shillong, the 9-2-...../2012.

Copy to :-

- 1) The Dy.Inspector General of Police (E/R), Meghalaya, Shillong for favour of your kind information.
- 2) The Asst.Inspector General of Police (A), Meghalaya, Shillong for favour of your kind information.
- 3) The Superintendent of Police, SB/CID/Infiltration/Commandant 1st MLP Bn/2nd MLP Bn/3rd MLP Bn/4th MLP Bn for information.
- 4) The DIPR, Meghalaya, Shillong for favour of your kind information with a request for wide publicity.
- 5) All Head of the Department for information.
- 6) All local Firms/Dealers for information and necessary action.

Superintendent of Police,
East Khasi Hills, Shillong.