

**OFFICE OF THE ADDITIONAL DIRECTOR GENERAL OF POLICE::
SPECIAL BRANCH:: MEGHALAYA :: SHILLONG**

**NOTICE INVITING TENDER (NIT)
(2017-2018)**

Sealed tender affixing non-refundable Court Fee Stamp as under:

Where the tender value is:

(a) Exceeding Rs.25,00,000/-but not exceeding Rs.1,00,00,000/-only= **Rs.1000/- only.**

Are hereby invited from a bonafide, established, reputed manufacturers, authorized dealers/ distributors/ registered intending firms and supplier(s) for entering into rate contract for supply of Security/BDD equipments to Special Branch (HQ), Meghalaya, Shillong under Modernization Scheme 2017-2018 as per list at Annexure " A ", and terms and conditions as laid down in the Tender Notice. Tender should be in 2 (two) Bids system i.e.

i) **Technical Bid and**

ii) **Price Bid**

1. Terms and Conditions:

Items offered must be of a reputed company/matrixufacturer and should meet with all the prescribed Technical Specifications as given in Annexure "C". Tender should be accompanied with catalogues/Brochures/ warranty/guarantee and will be received up to 1200 hrs on the 19th July, 2018 (Thursday) by hand or by post. The tenders will be opened on the same day at **1500 hrs.** Tenderers or their authorized representatives are invited to be present at the time of opening the tenders.

2. (i) Tender must be accompanied with the following documents in Technical Bid

- a) Affixed non-refundable court fee stamp as required above.
- b) Attested Passport Size photograph of the bidder.
- c) Authenticated copy of authorised Dealership Certificate from the Manufacturers or Principals who had authorised dealers specifically certifying that the tenderer is authorized to deal with the equipments quoted in the tender notice. Separate Dealership Certificate will be required to be furnished by the tenderer if asked for in the list of items.
- e) Attested copy of SC/ST Certificate issued by the concerned competent authority (For

Tribal tenderer) only.

- f) Earnest money at the rate of 5% (Five percent) in case of non-tribal and at the rate of 2½ % (Two and Half Percent) in case of tribal from the total value of the items tendered, in any one of the following forms only: **The total value of the Tender is approximately Rs. 70, 00,000.00 (Rupees Seventy Lakhs) only.**

- (i) Crossed bank draft; or,
- (ii) Deposit at Call.
- (iii) NSC.
- (iv) Fixed Deposit/ Term Deposit.

Payable to the Additional Director General of Police, Special Branch, Meghalaya, Shillong, at any Nationalized Bank at Shillong.

- g) Copy of valid GST Registration Certificate and TIN No. of the tenderer should be enclosed
- h) up to date Financial stability Certificate from any Nationalized Bank or Deputy Commissioner concerned.
- i) Catalogues/Brochures with detailed Technical Specifications from the manufacturers for each item quoted.
- j) Attested copy of valid Professional Tax Clearance Certificate.
- k) **Attested copy of valid Trading License from Khasi Hills Autonomous District Council, will have to be furnished by Non-Tribal and Non- Indigenous Tenderer. (Stores meant for BDDS, East Khasi Hills, Shillong)**
- l) All documents from Sl No. b to e and g, h, j and k should be duly attested by a Gazetted Officer or notarized.

Note: - Failure to enclose any one of those above documents or any invalid documents may result in rejection of the tender.

2. (ii) Tender must be accompanied by the following documents/details in Price Bid :

- a) ***Rate of each item quoted including all Taxes to be deducted at source should be placed in a separate sealed envelope.**

3. The following information must be mentioned on the body of the envelope containing the tenders, failing which the sealed envelope of the quoting firm will not be opened:

- (a) Valid GST Registration Certificate _____ is enclosed.
- (b) Earnest Money _____ is enclosed.
- (c) Court Fees Stamps _____ is enclosed.
- (d) Dealership Certificate from the Principal manufacturers. ----- is enclosed

- (e) SC/ST Certificate (for Tribal). -----is enclosed
- (f) Passport size photograph of the bidder -----is enclosed
- (g) "Technical Bid "on the body of the of the sealed envelope of Technical Bid and

"Price Bid for.....(name of the item)" on each sealed envelope of item is to be quoted clearly.

4. Rates quoted:

- (a) Should be inclusive of all taxes, levies, charges, packing, insurance, taxes and other installation/incidental charges up to the Office of the Additional Director General of Police, Special Branch, Meghalaya, Shillong. Only local taxes should be shown separately, if applicable. However the GST and the abovementioned taxes if any should be shown separately.
- (b) **Should be inclusive of the cost of all the accessories for each item up to March, 2019.**
- (c) Should be valid for 1 (one) calendar year from the date of acceptance of tender.
- (d) Should be quoted separately for each item and in words and rates should be for 1 (One) item 1 (One) rate basis. **Same items with optional rates and optional quality will not be entertained and will be out rightly rejected.**
- (e) In cases where the Original Equipment Manufacturer (OEM) and their principal distributors are authorizing more than 01 (One) firms to quote for the same model/product, all such biddings will be rejected.
- (e) Should be quoted F.O.R. destination, office of the Additional Director General of Police, Special Branch, Meghalaya, Shillong.
- (f) Should be written clearly in figures and in words and all values should be in Indian Currency. Any alterations or over writing must be fully signed by the tenderer along with the name and date.
- (g) Once the rates offered in the tender are accepted, no enhancement will be entertained at any circumstances and tenderers will be liable to supply the items at the rate accepted by the office of the Additional Director General of Police (SB) Meghalaya, Shillong. Failure to supply the items at the accepted rates will entail the offer being cancelled and the Security Money will be forfeited to the Govt. of Meghalaya.

(h) For import items rate should be indicated separately **of all Taxes including Custom duty and delivery FOR Shillong.**

5. Tenderer must sign in all the pages of the Bid documents (Both Technical and Price Bid) and also to submit the signed Undertaking Certificate at Annexure – 'B', as a proof of the tenderer having fully understood the terms and conditions mentioned in the NIT.
6. Tender/quotation should be addressed to the undersigned by designation and not by name. Sealed envelopes containing the quotation must be super-scribed as, '**Tender for Supply of Equipments for BDD Squads Special Branch Meghalaya for the year, 2017-2018**' and sent by registered post or hand delivery. The tenderer should affix his full address on the left bottom of the envelope containing the tender documents.
7. In no case tenders received after the due date and time shall be accepted and the office of the Additional Director General of Police, Special Branch, Meghalaya, Shillong shall not be responsible for any delay in submission of tender. All Tenders received after the due date and time shall be returned to the respective tenderer without opening the same.
8. Due to any unavoidable reason(s), if the office of the Additional Director General of Police (SB) remains closed on the date prescribed for submission/opening of the tenders, the tenders will be received during the next working day at the same venue and the same timing.
9. **The successful tenderer will be:**
 - a) Intimated by letter of acceptance/ Supply Order by office of the Additional Director General of Police, SB, Meghalaya, Shillong. Till then, no bidder has any right to assume that his/her quotation has been accepted. There shall be no claim for compensation for any expenditure incurred by any tenderer, in anticipation of acceptance/ Supply Order letter.
 - b) Required to furnish a Security Deposit as per rates mentioned below and execute the Contract Agreement to fulfillment of the terms and conditions of the contract, which successful tender(s) will have to enter into. Such Security Deposit will be subjected to forfeiture in case of non-fulfillment of terms and conditions of the tender notice on the Contract Agreement. The Earnest money of the successful tenderer will not be released till the Security Deposit is furnished. Earnest Money of the successful tenderer(s) will be forfeited to the Govt. of Meghalaya in case of failure to furnish security money.

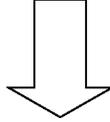
10. Rates of Security Deposit in the form of (i) Deposit at call (ii) NSC/KVP (III)

Fixed Deposit:-

- a) For contract over to Rs.1,00,000/- ... 10% for all categories. (As per decision of DPB held on 4/4/2009).
11. The office of the Additional Director General of Police, Special Branch, Meghalaya, may rescind forthwith the contract in writing if:
- (a) A contractor assigns or sub-lets any contract in respect of any other entered into with the Government.
 - (b) Tenderer or his agent or servants are found guilty of fraud of this contract or any other contract.
 - (c) Declines, neglect or delays to comply with demand/requisition or in any other way fails to perform or observe any condition of or all conditions of the Contract Agreement.
12. In case of such rescission, the Security Deposit, in full, shall stand forfeited and absolutely be at the disposal of Government without prejudice to any other remedy or action that the Government shall be entitled to recover from the successful Tenderer any extra expenses Government may deem necessary in obtaining the supplies.
- i) In the event of the successful Tenderer failing to perform his/her part of any or all the contract agreement to the satisfaction of the Department of disregarding terms and conditions of the Tender Notice and or the contract agreement the successful Tenderer shall be liable to any of or all of the following action at the discretion of the office of the Additional Director General of Police (SB) Meghalaya, Shillong on behalf of the Government of Meghalaya.
 - ii) Forfeiture of security deposit in whole or part.
 - iii) Making good the loss caused to the Government through the liability, neglect.
 - iv) Delay in complying with the demand.
 - v) Cancellation of the contract without any prior notice to the contractor.
13. If the successful Tenderers willfully neglects, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices, the office of the Additional Director General of Police (SB), Meghalaya, Shillong may impose a ban upon such Tender(s) for future business within the Department.
14. Quantities mentioned in the list are only illustrative and may be increased/ reduced on finalizations of order depending on the availability of fund and actual requirements.
15. Once the Model is approved, no change of brand name, shape, pattern, quality or specification will be entertained even on the plea on non-availability offer of the same

- quality or alternative offer of the same quality.
16. The store supplied must be of the same models/specifications as approved by the Departmental Purchase Board as well as in the Supply order. The office of the Additional Director General of Police (SB) Meghalaya, Shillong reserves the right of non-acceptance of items, which are not found as per the prescribed specification.
 17. Delivery & Installation must be completed within 60(Sixty) Days from the date of receipt of firm orders, risk of transportation will be borne by the successful tenders themselves. No extension of delivery period will be entertained.
 18. Payment will be made to the suppliers directly, only on completion of supplies, installation and on correct receipt of goods by the respective consignee in good condition. Documents/vouchers/P.R Bills etc. routed through Banks will not be accepted. Consignment will dispatch by the firm after payment of all freight charges at the sources. Freight to pay P.R Bill will not be accepted.
 19. Risk of transportation will be borne by the Tenderer themselves.
 20. Comprehensive onsite warranty should be indicated along with after sale services facilities.
 21. One set of manual of (Instruction and Maintenance) should be supplied free of cost for each item wherever applicable.
 22. The purchase Board reserves the right to reject the lowest rate or any of the tender without assigning any reason.
 23. Any dispute arising out of or in respect of these terms and conditions of the Contract Agreement shall be in the jurisdiction of the Courts in Meghalaya.
 24. The items for which the tenderers would be quoting must fulfill the given technical specifications, the samples of which have to be produced at their own cost and free from all liabilities by the tenderers before the Technical Committee for technical evaluation/ vetting at the specified place and time, which will be intimidated to the tenderers. Items which do not fulfill the required specification and not produced before the technical committee will not be accepted.
 25. If the trade enquiry reveals that the item being offered is being manufactured by a Public Sector Undertaking (PSU), the Purchase Board reserves the right to reject the tenders and purchase the item directly from the Public Sector Undertaking (PSU).
 26. **The Tender should be in 2(two) Bids i.e. (1) Technical Bid and (2) Price Bid.** Tenderer should submit separate sealed cover for Technical Bid and separate for Price Bid. Price Bid should be submitted in a separate sealed cover for each item quoted. Tender Opening Committee of the Office of the Additional Director General of Police, Special Branch, Meghalaya, Shillong will open the Technical bid in the presence of the representatives of the tenderers if any. The Technical Bids will be properly evaluated by the

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TENDER NOTICE

Sealed tenders in 02 (Two) bid system for supply of Security items to the O/o the **Addl. Director General of Police (SB), Meghalaya, Shillong** for the year 2017-2018, will be received by the undersigned up to **1200 hrs on the 19th July, 2018**, and will be opened on the **same day at 1500 hrs**. Details may be collected from the office of the undersigned on any working days between 10:00-16:30 Hrs.

**--Sd--
(Shri M. Kharkrang, IPS),
Special Superintendent of Police, (SB-I),
Meghalaya, Shillong**

CERTIFICATE OF ACCEPTANCE OF TERMS AND CONDITIONS
(To be furnished along with the tender documents)

I/We have read and fully understood the terms and conditions as laid down in the NIT. Vide No. MSB/VI/Tech/2017-2018/247-A Dtd. 18 /06 /2018 in respect of supply of Security equipments to the Office of the Additional Director General of Police, Special Branch, Meghalaya, Shillong due to be opened on 19th July, 2018.

I/We agree to abide by the same.

I/ We have signed all the pages of the tender documents as laid down.

Signature and seal of the Tenderer or
his/her Authorized signatory.

Dated.....

Name

Address

.....

Phone No.....

**LIST OF ITEMS/ EQUIPMENT TO BE PROCURED FOR BDDS Special Branch (HQ),
Meghalaya, Shillong DURING THE YEAR 2017-2018**

1. Hand Held X-Ray Scanner

Technical Specifications/QRs of Hand Held X-Ray Scanner

Special Branch (HQ) Meghalaya, Shillong.

SI No.	Parameter	Specification
1.	General	The Hand Held X- Ray imaging system should be a light weight, rugged, ergonomic, handheld instrument that provides fast, portable, real-time imaging to detect drugs, explosives in hard to reach locations.
2.	Weight	Should be less than 5 Kgs.
3.	Dimensions	Width: Less than 25 Cms. Height: Less than 25 Cms. Length: Less than 30 Cms
4.	Operating principle	Backscatter X- Ray
5.	Scan Speed	12 inches or 30 Cms. per second or better 06 inches or 15 Cms. per second or better for optimal image quality.
6.	Batteries & endurance	With 04 (Four) hours battery backup or batter based on 25% duty cycle. Rechargeable battery. Spare battery (s) should be provided
7.	Display	Minimum 720 X 1280 Pixels color touch screen or better.
8.	Imaging features	Image Stitching automated and manual histogram enhancement
9.	Operating conditions/ Environmental conditions	-40° C to 60° C or -40° F to 140°F. Splash and dust proof
10.	Data Management/Storage Capacity	Should have an inbuilt data management system and able to store 5,000 Images or more.
11.	Language	English
12.	Safety	The system should be safe for operators and conform to safety standards of ANSI, ICRP, NCRP, EURATOM or AERB as applicable (Certificate should be enclosed)
13.	Penetration	Steel: 2.3 mm Aluminum: 13 mm Plastic: 51 mm Wood: 76 mm
14.	Miscellaneous	Waterproof case, 220 Volts AC Charger, Quick Start guide and user manual and electronic training material.