

OFFICE OF THE SPECIAL DIRECTOR GENERAL OF POLICE : CID  
MEGHALAYA : : SHILLONG

**TENDER NOTICE  
FOR DISPOSAL OF DEFECTIVE / OBSOLETE / UNSERVICEABLE  
COMPUTER ITEMS.**

Sealed tender affixing Non- refundable court fee stamp of Rs. 25 /- (Rupees Twenty Five) only is invited from interested persons/ vendors / firms/ dealers/ scrap dealers for disposal of defective/ obsolete/ unserviceable computer items. A category wise list of items are as per Annexure – ‘ A ‘. Disposal of the items is on “ As is where is basis”. Tender will be received by the undersigned up to 1300 hrs on 29<sup>th</sup> March 2016 and will be opened on the same day at 1500 hrs on 29<sup>th</sup> March 2016 in the office of the Special Director General of Police, CID, Meghalaya, Shillong- 793001.

**Terms and conditions :-**

1. All items shall be disposed off on “Lot basis” category wise. Bidders should therefore quote their price on “Lot basis” for each category. The price quoted should be inclusive of loading, unloading, transportation charges, Taxes and duties /levies as applicable.
2. Rate quoted for each category in the tender should be written clearly both in figures and in words. Any overwriting should be duly attested.
3. Tenders should be addressed to the undersigned by designation; sealed envelope containing the Tender must be super scribed by the word “**Tender for Disposal of defective/ obsolete/ unserviceable computer items**” and be sent by registered post or deposited in the office of the Special Director General of Police, CID, Meghalaya, Shillong – 793001.
4. The following documents should be attached with the tender. Tender received without the required documents will be summarily rejected:
  - (a) Attested copy of photograph of the bidder;
  - (b) Earnest money at 10% of the bid money.
5. The intending Bidder may inspect the items as shown in Annexure ‘A’ at the location as indicated in any working days from 1100 hrs to 1600 hrs.
6. Before tendering, the tenderer must ascertain for himself on his own responsibilities and at his own expanse all the information which may be necessary for the purpose of making a tender and for entering into a contract and must inspect the items and conditions of the items, availability of any information and all matters appertaining thereto. Ignorance of the conditions

of the items shall not be accepted by the undersigned as a basis for any claim for compensation.

7. It is the responsibility of the tenderer to assess the items properly and no further claims can be made after opening the bid by the tenderer at any point of time.
8. The successful Bidder would be intimated and a letter of acceptance will be issued by the undersigned.
9. The successful bidder will have to make full and final payment of the amount quoted in the Tender proposal and will have to lift the defective/ obsolete/ unserviceable computer items from the site within 15 days of award of contract. The cost of dismantling, handling and transportation of the defective/ obsolete/ unserviceable equipment from the premises to the bidder's location will be the bidder's responsibility and all charges for the same will have to be borne by the bidder.
10. The undersigned will not be held responsible for any loss or damage to any of the items, if any, if they are not removed within the specified time.
11. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason whatsoever thereof.
12. The earnest money of the successful bidder will be forfeited to the Government if he fails to deposit the accepted price and lift the items within the date fixed for the purpose.
13. The Earnest money of the unsuccessful bidder shall be released after the reward of the tender to the successful bidder.
14. Hard disks of all of the equipments mentioned in the tender are out of this scope and will not be given to any bidder.

Sd/-  
(Shri. D.N. Jyrwa)  
Superintendent of Police,  
State Crime Records Bureau,  
Meghalaya, Shillong.

Memo No. S-312/2011-12/SCRB/94

Dated Shillong the 16<sup>th</sup> February 2016.

**Annexure "A"**

**Category A  
Desktop PCs.**

<b>Lot No.</b>	<b>Items/Equipments with Sl. No.</b>	<b>Disposal Method</b>	<b>Bid Amount (Rs.)</b>
1.	P-III PC -- 7 Nos. P-IV PC -- 4 Nos. Celeron PC – 2 Nos. Core 2 Duo PC – 1 Nos.	Lot Wise.	

**Total :**

**Category B  
Monitors.**

<b>Lot No.</b>	<b>Items/Equipments with Sl. No.</b>	<b>Disposal Method</b>	<b>Bid Amount (Rs.)</b>
2.	14 inch ---- 2 Nos. 15 inch ---- 3 Nos. 17 inch ---- 5 Nos. Dump Terminal --- 2 Nos.	Lot Wise.	

**Total :**

**Category C  
UPS / module/ Battery box/ Battery.**

<b>Lot No.</b>	<b>Items/Equipments with Sl. No.</b>	<b>Disposal Method</b>	<b>Bid Amount (Rs.)</b>
3.	Battery Box ---- 1 Nos. UPS ----- 10 Nos. Stabiliser Xerox pack --- 2. Stabiliser --- 1. UPS Battery 12 volts ---- 14 Nos.	Lot Wise	

**Total :**

**Category D  
Printers.**

<b>Lot No.</b>	<b>Items/Equipments with Sl. No.</b>	<b>Disposal Method</b>	<b>Bid Amount (Rs.)</b>
4.	Dot matrix --- 2 Nos.	Lot Wise	

**Total :**

**Category E  
Keyboards.**

<b>Lot No.</b>	<b>Items/Equipments with Sl. No.</b>	<b>Disposal Method</b>	<b>Bid Amount (Rs.)</b>
5.	PS2 ----- 15 Nos. USB ---- 11 Nos.	Lot Wise	

**Total :**

**Category F  
Mouse.**

<b>Lot No.</b>	<b>Items/Equipments with Sl. No.</b>	<b>Disposal Method</b>	<b>Bid Amount (Rs.)</b>
6.	PS2 ---- 12 Nos. USB ---- 3 Nos.	Lot Wise	

**Total :**