

*****OFFICE OF THE DIRECTOR GENERAL OF POLICE***
MEGHALAYA * SHILLONG****

"TENDER NOTICE"

Sealed Tender Notices, affixing non – refundable Court fee stamp of `10/- (**Rupees ten**) only are invited for running of the Meghalaya Police Relief and Welfare Fund Canteen, at Police Headquarter, Shillong hereinafter referred to as "Canteen" on consideration of monthly rebate. The timings of canteen will be from **09:00 AM to 06:00 PM** on all working days. Last date for submission of Tenders is **14th February 2013** and will be opened at **2:00 PM** on same day thereafter in the office chamber of the undersigned and in the presence of the Tenderers or their authorized representatives.

1. The following are the terms and conditions:
 - (a) The undersigned is not bound to accept the tender quoting the highest amount of rebate and may reject any or all the tenders without assigning any reason thereof.
 - (b) The successful Tenderer shall execute a Contract Agreement in respect of terms and conditions on running the canteen.
 - (c) The Tenderer shall furnish the following alongwith their tender:-
 - (i). Attested copy of Trading License from the District Council, wherever applicable.
 - (ii). Attested copies of sale tax/ professional tax clearance certificate, wherever applicable.
2. The successful Tenderer shall be required to submit a security deposit of ` 10, 000/- (**Rupees ten thousand**) only in the form of Bank Draft/ Cash pledged in favour of the undersigned.
3. The contract may be terminated by either party by giving a notice of 1 (one) month.
4. The successful Tenderer shall be allowed to run the canteen for 1 (one) year only. This may be renewed prior to 1 (one) month before expiry of the term on mutual consent of the undersigned and of the Tenderer.
5. The tender envelope shall be superscribed in capital letters "**TENDER FOR RUNNING MEGHALAYA POLICE RELIEF AND WELFARE CANTEEN AT POLICE HEADQUARTER, SHILLONG**".
6. The Tenderer will not lend any money to any member of the force/ ministerial staff or their families. Any such transaction will render the Contract Agreement null and void.
7. The undersigned will not be responsible for realizing any dues from any of the officers and men which the latter may have contracted directly with the Tenderer.
8. The following facilities will be provided to the successful Tenderer.
 - (i). Water supply.
 - (ii). Dining Hall – Size 10.80 meters x 5.90 meters.
 - (iii). Store Room – Size 1.95 meters x 1.80 meters.
 - (iv). Kitchen – Size 3.90 meters x 3.00 meters.
 - (v). Space for extra kitchen – Size 3.00 meters x 3.00 meters.
 - (vi). Furniture – Chair & Table
 - (vii). Aqua Guard.

9. Conditions for running the canteen:-

- (a) The approved Tenderer shall charge reasonable rates, keeping in view the prevailing market rates inclusive of all taxes, subject to the approval of the undersigned, whose decision in this matter will be final and binding on the Tenderer.
- (b) The approved Tenderer shall exhibit current price list after obtaining the approval of the undersigned.
- (c) The approved Tenderer shall maintain purity of all items mentioned in the price list.
- (d) The approved Tenderer shall be responsible for keeping the canteen and its premises neat, clean and hygienic. No plastic items to be used in canteen like Plate, Glass, Cup etc.
- (e) No adulterated, spurious articles, alcohol, beer, liquor shall be allowed in the canteen.
- (f) Quality of food items may also be tested by officers / staff if desired before the Tender is considered.
- (g) The approved Tenderer should display the Price List as provided while submitting his Tender. The items quoted should be available as per the Price List. Tenders without list of food items/ price list will be treated as invalid.
- (h) No changes in the price of food items can be made on their own without the approval of the undersigned.

Sd/-

Asstt. Inspector General of Police (R),
Meghalaya, Shillong.

Memo No. **MG/XIX – 44/2004/62**,

Dated Shillong, the 31st January, 2013.

1. Copy with 5 (Five) spare copies forwarded to the Director of Information and Public Relation, Meghalaya, Shillong alongwith soft copy for favour of publication in local dailies 1 (One) in English and 1 (One) in Khasi. Only the gist mentioned below may please be published.
2. The Director, Printing and Stationery, Meghalaya, Shillong alongwith soft copy with a request to publish the Tender Notice in the next issue of Meghalaya Gazette with 5 (Five) spare copies.

TENDER NOTICE

Sealed Tender Notice affixing non – refundable Court Fee Stamp ` 10/- (Rupees ten) only are invited for running of Meghalaya Police Relief and Welfare Fund Canteen, Police Headquarter, Shillong on consideration of monthly rebate. Last date for submission of tenders is **14th February 2013** and the same will be opened at **2:00 PM** on the same day. Full details available during working hours in the office of the undersigned.

Asstt. Inspector General of Police (R),
Meghalaya, Shillong.