

**OFFICE OF THE COMMANDING OFFICER
SPECIAL FORCE -10
MEGHALAYA***** SHILLONG.**

NOTICE INVITING TENDER

Sealed Tender affixing non-refundable Court fee stamp of Rs.100 (Rupees one hundred) only are invited from the local firms/dealers for supply of firewood for the Financial Year 2018 – 2019 to the Office of the Undersigned which will be received during office hours on or before **06-04-2018** at **12:00 hour** and will be opened on the same day at **14:00 hours (2:00 pm)** by the Tender Opening Committee in presence of the Tenderers or their Representative(s) if any. Tenders received late by post or by hand beyond the date / time mentioned above will not be entertained.

The tenderers will have to furnish the following documents:-

1. Attested valid copy of Trading License for Non-Tribal tenderers.
2. Upto-date Financial Stability certificate from the Deputy Commissioner, 1st Class Magistrate or from any recognized Bank.
3. An undertaking stating that the supply will be carried out by the concern firm/supplier himself / herself.
4. **All relevant documents/certificates pertaining to GST Rules viz.**
 - (i). **GST Registration Certificate.**
 - (ii). **GST rate of the items quoted along with 4 digit HSN (Harmonized System of Nomenclature) Code.**
 - (iii). **GST Clearance by the tenderer must be adhered to.**
 - (iv). **Any other document(s) relevant to GST apart from Serial No. (i), (ii) and (iii) above.**
5. **Rate quoted for the same should be clearly indicated in the tender .**
6. Attested copy of latest photograph of the tenderers to be attached along with the tender.
7. Earnest Money of Rs. 2000.00 /- (two thousand) only in crossed Bank draft or call deposit received of any recognized Bank in favour of **“The Commanding Officer, Special Force -10, Meghalaya Police, Golflink, Shillong.”**

The Undersigned reserves the right to reject any or all the Tenders without assigning any reason thereof and does not bind himself to accept the lowest rate. The rate quoted should be inclusive of all taxes and other charges like carriage, etc.

The Firewood should be in good quality. The Undersigned or his representative after due inspection will either accept the material supply or reject the same if found defective or sub-standard and the same will have to be replaced by the supplier(s), and no extra charges on this account will be entertained.



Sd/-
Commanding Officer,
Special Force -10,
Meghalaya, Shillong.

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Memo No. SF-10/Q-07/2018-19/33/280 .

Dated Shillong, the 20th March, 2018

Copy to:-

1. The Addl. Director General of Police (Hqr) Meghalaya, Shillong for favour of kind information.
2. The Inspector General of Police (TAP), Meghalaya, Shillong for favour of kind information.
3. The Asstt. Inspector General of Police (A), Meghalaya, Shillong for favour of kind information with reference to L/No. MS/VIII-SF-10/2015-16/49 Dtd. 19/03/2018
4. All Superintendents of Police/Commandants, Meghalaya for information.
5. The Superintendent of Police, SCRB, Meghalaya, Shillong for kind information with a request to kindly upload the same in the Meghalaya Police Website.
6. The Director of Information and Public Relation, Meghalaya, Shillong for favour of kind information with a request for publication of extract of this notice (enclosed) in local News Papers and submit the bill for the same to the Office of Undersigned for payment accordingly.
7. The Director, Govt. Press Meghalaya, Shillong with copies for publication in 2 (two) consecutive issues of the Meghalaya Gazette.
8. Office Notice Board.



Commanding Officer,
Special Force -10,
Meghalaya, Shillong.