

GOVERNMENT OF MEGHALAYA
HOME (POLICE) DEPARTMENT

NOTIFICATION



Dated Shillong the 2nd July, 2021.

No.HPL.122/2019/52 :- In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Meghalaya is pleased to make the following Rules regulating the recruitment and the condition of service of persons appointed to the Meghalaya Forensic Laboratory Service, as follows:-

1. **Short title and commencement** :- (1) These rules may be called the Meghalaya Forensic Science Laboratory Service Rules, 2021.
(2) They shall come into force from the date of publication in the Official Gazette.
2. **Definitions** :- In this rules unless there is anything repugnant in the subject or context:-
 - (a) "Appointing Authority" means the Governor of Meghalaya in respect of Gazetted Posts or the Director General of Police, in respect of Non-Gazetted posts as the case may be;
 - (b) "Commission" means the Meghalaya Public Service Commission;
 - (c) "Committee" means the Departmental Promotion Committee constituted under rule 9;
 - (d) "Division" means Unit formed on the basis of nature of examination;
 - (e) "Government" means the Government of Meghalaya;
 - (f) "Governor" means the Governor of Meghalaya;
 - (g) "Member of the Service" means a member of the Meghalaya Forensic Science Laboratory Services;
 - (h) "Official Gazette" means the Gazette of Meghalaya;
 - (i) "Rules" means Meghalaya Forensic Science Laboratory Service Rules 2021;
 - (j) "Schedule" means the Schedule appended to these rules;
 - (k) 'Services' means the Meghalaya Forensic Science Laboratory Services;
 - (l) "State" means the State of Meghalaya; and
 - (m) 'Year' means a calendar year.
3. **Constitution of the Services** :- There shall be constituted a service to be known as Meghalaya Forensic Science Laboratory Service consisting of the following persons namely:-
 - (a) Members of the Meghalaya Forensic Science Laboratory Service recruited to the different posts before the commencement of these Rules.
 - (b) Persons recruited to the different posts in the service in accordance with the provision of these rules.

4. **Composition of the services** :- (1) The Service shall consist of the following grades and posts, namely:-

(a) Senior State Service:

- (i) Selection Grade - Director
- (ii) Senior Grade I - Deputy Director
- (iii) Senior Grade II - Assistant Director
- (iv) Senior Grade-III - Scientific Officer

(b) Subordinate Service:

- (i) Junior Grade-I - Senior Scientific Assistant
- (ii) Junior Grade-II - Scientific Assistant
- (iii) Junior Grade-III - Laboratory Assistant

(2) Each of the categories of the posts in sub-clauses (i), (ii), (iii) & (iv) of clause (a) of sub-rule (1) and sub-clause (i),(ii) & (iii) of clause (b) of sub-rule(1) shall form an independent cadre. Members of the lower cadre shall have no claim for appointment to any post of the higher cadre except with in accordance with the provisions of these Rules.

5. **Status** :- The status of the members of the service holding the posts under clause (a) of sub-rule (1) of Rule 4 shall be Gazetted and members of subordinate service holding the posts under clause (b) of sub-rule (1) of Rule 4 shall be non-Gazetted.

6. **Strength of the service** :- (1) The strength and composition of the service shall be such as may be determined by the Government from time to time.

(2) The strength of the service and posts therein on the date of commencement of these Rules shall be as shown in Schedule-I appended to these Rules.

7. **Method of Recruitment** :- Other than the posts in sub-clause (i), (ii) and (iii) of clause (a) of sub- rule (1) of Rule 4, the proportion of vacancies to be filled up in the year shall be 50% (fifty percent) by promotion and 50%(fifty percent) by direct recruitment, except for the category of the post in sub-clause (iii) of clause of (b) of sub-rule (1) of Rule 4, which is to be filled by direct recruitment.

8. **Appointment to the various posts** :- (1) (i) Appointment to the post of Director shall be made by promotion from amongst the Members of the Senior Grade I (Deputy Director) of the Service who has rendered not less than 7(seven) years of qualifying service/ by promotion from amongst the Members of the Senior Grade I (Deputy Director) of the Service who has rendered not less than 10(ten) years of combined service as Senior Grade I

(Deputy Director) and Senior Grade II (Assistant Director) as specified in Schedule- II appended to these Rules and included in the Select List under sub-rule (5) of Rule 10.

Provided that if there is no suitable candidate of the service, the vacancy shall be filled up by direct recruitment on the result of competitive examination conducted by the Meghalaya Public Service Commission from amongst the candidates possessing the educational qualification and experience as specified in Schedule-II appended to these Rules and included in Rule 12 and sub-rule (2) of Rule 15.

(ii) In the event the post cannot be filled up as above, the Director General of Police will issue an internal order and attach a suitable officer not below the rank of Superintendent of Police to look after the administrative matters of the Forensic Science Laboratory till a regular Director is appointed.

- (2) Appointment to the post of Deputy Director shall be made by promotion from amongst the members of Senior Grade II (Assistant Director) who has rendered not less than 7(seven) years of qualifying service or a combined service as Senior Grade-II (Assistant Director) & Senior Grade-III (Scientific Officer) who has rendered not less than 7(seven) years as specified in Schedule-II appended to these Rules and included in the Select List of sub-rule (5) of Rule 10.
- (3) Appointment to the post of Assistant Director shall be made by promotion from amongst the Members of the Senior Grade-III (Scientific Officer) of the service who has rendered not less than 5(five) years of qualifying service or a combined service as Senior Grade-III (Scientific Officer) & Junior Grade-I (Senior Scientific Assistant) who has rendered not less than 7(seven) years as specified in Schedule-II appended to these Rules and included in the Select List of sub-rule (5) of Rule 10.
- (4) Appointment to the post of Scientific Officer shall be made as follows :- (i) By promotion from amongst the members of Junior Grade- I (Senior Scientific Assistant) of the service who has rendered not less than 5 (five) years of service or a combined service as Junior Grade-I (Senior Scientific Assistant) & Junior Grade-II (Scientific Assistant) who has rendered not less than 7(seven) years as specified in Schedule –II and included in the Select List of sub-rule (5) of Rule 10.
(ii) By direct recruitment on the result of the competitive examination conducted by the Commission from amongst the candidates possessing educational qualification as specified in Schedule –II appended to this Rule and included in Rule 12 and sub-rule (2) of Rule 15.
- (5) Appointment to the post of Senior Scientific Assistant shall be made as follows:- (i) By promotion from amongst the members of Junior Grade-II (Scientific Assistant) of the service who has rendered not less than 5 (five) years of service or a combined service as Junior Grade-II (Scientific Assistant) & Junior Grade-III (Laboratory Assistant) who has rendered not less than 7 (seven) years as specified in Schedule–II appended to these Rules and included in the Select List of sub-rule (5) of Rule 10.
(ii) By direct recruitment on the result of the competitive examination conducted by the Commission from amongst the candidates possessing educational qualification as specified in Schedule-II appended to these Rules and included in Rule 12 and sub-rule (2) of Rule 15.

- (6) Appointment to the post of Scientific Assistant shall be made as follows:- (i) By promotion from amongst the members of Junior Grade- III of the service who had rendered not less than 10 (Ten) years of experience as Laboratory Assistant and possessing educational qualification as specified in Schedule-II appended to these Rules and included in the Select List of sub-rule (5) of Rule 10.
- (ii) By direct recruitment on the result of the competitive examination conducted by the Commission from amongst the candidates possessing educational qualification as specified in Schedule-II appended to these Rules and included in Rule 12 and sub-rule (2) of Rule 15.
- (7) Appointment to the post of Laboratory Assistant shall be made by direct recruitment on the result of the competitive examination conducted by the Commission from amongst the candidates possessing educational qualification as specified in Schedule-II appended to these Rules and included in Rule 12 and sub-rule (2) of Rule 15.

9. **Departmental Promotion Committee** :- (1) (a) For purpose of appointment by promotion under sub-rules (1),(2),(3) & (4) of Rule 8 there shall be a Departmental Promotion Committee consisting of the following members, namely:-

| | |
|---|------------------|
| (i) Chief Secretary. | Chairman |
| (ii) Principal Secretary/Commissioner & Secretary/ Secretary Home (Police) Department | Member Secretary |
| (iii) Principal Secretary/Commissioner & Secretary/ Secretary Personnel & A. R. Department | Member |
| (iv) Principal Secretary/Commissioner & Secretary/ Secretary Finance Department | Member |
| (v) Head of the Department concerned | Member |

(b) The Committee may invite any other person to attend its meeting if and when considered necessary.

(2) (a) For the purpose of appointment by promotion under clause (i) of sub-rule (5) and clause (i) of sub-rule (6) of Rule 8 there shall be a Department Promotion Committee consisting of the following Members, namely:-

| | | |
|---|---|------------------|
| (i) Principal Secretary / Commissioner & Secretary /Secretary Home (Police) Department | - | Chairman |
| (ii) Principal Secretary/ Commissioner and Secretary/ Secretary Personnel & A.R Department | - | Member |
| (iii) Principal Secretary / Commissioner and Secretary/ Secretary, Finance Department | - | Member |
| (iv) Head of Department Concerned | - | Member Secretary |

(b) The Committee may invite any other person to attend its meeting if and when considered necessary.

10. **Procedure for preparing the Select List** :- (1) At the beginning of each year the Appointing Authority shall refer to the Committee the approximate number of vacancies likely to occur in each Grade of the Services during the year. To enable the Committee to prepare the Lists for promotion to those grades, the Appointing Authority shall furnish the Committee with the following documents namely:-
- (i) A List of members of the Service drawn up in order of seniority and consisting three times the number of vacancies:
Provided that such restriction shall not apply in respect of post where the total number of eligible person is less than three times the number of vacancies and in such a case the Committee shall consider all the eligible person.
 - (ii) The Character Rolls and Service Records of such member of the services.
 - (iii) Any other documents and information as may be considered relevant and necessary by the Appointing Authority or as may be required by the Committee.
- (2) The Committee after examining the Character Rolls, Service Records and the relevant document and information in respect of all such persons shall prepare the list on seniority with due regard to merit and suitability. The number of persons to be included in the Select List shall be according to the actual number of vacancies available in the particular grade. The List shall be forwarded by the Committee to the Appointing Authority.
- (3) The names of the persons in the Select List shall be placed in order of preference for promotion. In every case where a junior is selected in preference to his senior or seniors, the Committee shall record in writing the reasons for doing so.
- (4) For the purpose of appointment under clause (i) of sub-rule (1), sub- rule (2), (3), clause (i) of sub-rule (4), clause (i) of sub-rule (5) and clause (i) of sub-rule (6) of Rule 8, the Appointing Authority shall consider and approve the list prepared by the Committee along with the Character Rolls, Service Records and other documents and information in respect of each persons in the List unless it considers that any change is necessary. If the Appointing Authority considers it necessary to make any change in the List received from the Committee, it shall inform the Committee of the changes proposed and after taking into account the comments if any, of the Committee, approve the List with or without modification as in its opinion to be just and proper.
- (5) The List as approved under sub-rule (4) above shall form the Select List for the purpose of appointment by promotion under Rule 8.
11. **Validity of the Select List** :- (1) The Select List shall remain in force for a period of one year unless its validity is extended by the Appointing Authority with the approval of the Commission or Committee:

Provided that such an extension shall not be for a total period exceeding six months:

Provided further that in the event of any great lapse in the conduct of duties on parts of any person from the Select List, the Appointing Authority may, if it thinks fit, remove the name(s) of such person or persons from the Select List in consultation with the Commission or Committee. The reason for doing so shall be recorded in writing.

(2) The Committee shall meet once in a year to review the Select List.

12. **Direct Recruitment** :- (1) Competitive Examination for Direct recruitment under proviso of clause (i) of sub-rule (1), clause (ii) of sub-rule (4), clause (ii) of sub-rule (5), clause (ii) of sub-rule (6) and sub-rule (7) of Rule 8 shall be held at such intervals as the Appointing Authority may in consultation with the Commission from time to time determine. The date and place of examination shall be fixed by the Commission.

(2) The Examination shall be conducted by the Commission in accordance with such syllabus as the Appointing Authority may from time to time make in consultation with the Commission.

(3) Of the Number of vacancies to be filled up on the result of each examination, there shall be reservation in favour of candidates belonging to Scheduled Castes and Scheduled Tribes to the extent and subject to the conditions as the Government may from time to time prescribe.

(4) On the basis of the results of the Competitive Examination, the Commission or Committee shall prepare a list of all successful candidates in order of merit, which shall be determined in accordance with the aggregate marks obtained by such candidate and if two or more candidates obtain equal marks, the Commission or Committee shall arrange them in order of their relative merit which shall be determined in accordance with the general suitability of the candidates for appointment to the post. The number of persons to be included in the List shall be according to the actual vacancies likely to occur during the recruitment year. The List shall be forwarded to the Appointing Authority.

(5) The inclusion of a candidates' names in the List confers no right to appointment unless the Appointing Authority is satisfied after such enquiry as may be considered necessary, that the candidates is suitable in all respects for appointment to the post and that appointment to any post in the service is subject to availability of vacancy.

13. **Condition of eligibility for appearing at the Competitive Examination** :- In order to be eligible to compete at the examination for direct recruitment, a candidate must satisfy the following conditions, namely:-

(1) Nationality- She/He must be a citizen of India.

(2) Age Limit-She/He must have attained the age of 18 years and must not have exceeded the age of 27 years on the first day of the year in which the advertisement for the post or posts is made:

Provided that in the case of candidates belonging to the Scheduled Castes and Scheduled Tribes, the upper age limit will be subject to relaxation made by the Government from time to time.

- (3) Educational Qualification- The educational qualification and experience as on the date of commencement of these rules is given in Schedule II appended to these Rules.
14. **Disqualification for Appointment to this Service** :- (1) No person shall be appointed to the post in the service who has been convicted of any offence involving moral turpitude.
- (2) No person who has more than one spouse living shall be eligible for the appointment to the service:
Provided that the Governor may, if he is satisfied that there are special grounds for doing so, exempt any person from the operation of this sub-rule.
- (3) No person who attempts to enlist support for his candidature, directly or indirectly by any recommendation, either written or oral or by any other means, shall be appointed to the service.
15. **Appointment to the Services** :- (1) Appointment to any post in the service under Rule 8, other than the posts specified under sub-clause (i), (ii) & (iii) of clause (b) of sub-rule (1) of Rule 4 shall be made by the Appointing Authority and shall be published in the official Gazette.
- (2) Subject to the provisions of sub-rule (5) of Rule 10 and sub-rule (5) of Rule 12 appointment shall be made from time to time in order in which the name of the candidates appear in the Select List or the merit List as the case may be.
- (3) A person appointed by Direct recruitment shall join within fifteen days from the date of receipt of the order of appointment, failing which and unless the Appointing Authority extends the period of joining which shall not in any case exceed three months, the appointment shall be cancelled.
- (4) Appointment under clause (i) of sub-rule (1), sub-rule (2), sub-rule (3), clause (i) of sub-rule (4), clause (i) of sub-rule (5) and clause (i) of sub-rule (6) of Rule 8 shall be made in order as they appeared in the Select List approved under sub-rule (4) of Rule 10.
16. **Probation** :- Every person appointed through direct recruitment under proviso of clause (i) of sub-rule (1), clause (ii) of sub-rule (4), clause (ii) of sub-rule (5), clause (ii) of sub-rule (6) and sub-rule (7) of Rule 8 shall be on probation for a period of two years:
Provided that the period of probation may, for good and sufficient reasons, be extended by a period not exceeding 2(two) years:
Provided further that where a person appointed to the post in the Service could not be placed under probation for want of permanent vacancy, any period which he has rendered in a temporary capacity may, having regard to his performance, be counted towards the period of probation.
17. **Training** :- (1) Officers who joined the Service prior to the commencement of these rules and who have not undergone training prescribed from time to time shall undergo and successfully complete such prescribed training.

(2) Every person appointed to the service after the commencement of these rules, during the period of probation, shall undergo and complete successfully such training, as may be prescribed by the Appointing Authority.

18. **Discharge or reversion of a Probationer** :- A probationer shall be liable to be discharged from the post he holds in the service or reverted to the permanent post in which he holds a lien had he not been suspended under these rules applicable to him prior to his appointment to the post, as the case may be, if-

- (a) he fails to make the sufficient use of the opportunities given during the training or fails to give satisfactory performance during the period of probation, or
- (b) on any information received relating to his nationality, age, health, character and antecedents, the Appointing Authority is satisfied that the person on probation is ineligible or otherwise unfit for being a member of the service.

19. **Seniority** :- (1) The inter-se seniority of a member of the Service appointed to different cadres after the commencement of these rules shall be in order in which their names appear in the merit List prepared under sub-rule(5) of Rule 12 or the **Select List** under sub-rule (4) of Rule 10:

Provided that in any cadre, a member of the service appointed by the promotion or selection shall be senior to the member appointed by direct recruitment, where such selection falls in the same year.

20. **Confirmation** :- (1) Confirmation of the member of the service in a cadre appointed by promotion shall be made according to his seniority in that cadre subject to the following conditions, namely:-

- (i) That he has served not less than one year in the post where he is to be confirmed.
- (ii) That the performance of the employee is satisfactory (to be judged on the basis of Annual Confidential Reports and other relevant records).
- (iii) That there is no department proceeding or vigilance enquiry against him and
- (iv) Subject to availability of vacancy and that no officer holds a lien on the said post.

(2) Confirmation of probationer shall be made according to his seniority in that cadre subject to the following conditions, namely:-

- (i) That he has completed the period of probation to the satisfaction of the Appointing Authority.
- (ii) That he has passed and successfully undergone the training course as may be prescribed by the Appointing Authority from time to time.
- (iii) That he is considered otherwise fit by the Appointing Authority and
- (iv) Subject to availability of vacancy:

Provided that where a person is not given an opportunity to undergo the prescribed training during the period of probation, his confirmation shall not be held up for reasons of not successfully undergoing the said training but such person shall when called upon by Appointing Authority and opportunity, given successfully undergo the said training:

Provided further that the Appointing Authority may for good and sufficient reasons, exempt a member of the service from passing any more of the prescribed training and confirm him in the respective cadre of the service.

21. **Gradation List** :- There shall be prepared and published annually an up to date gradation list as on 1st day of January consisting of the names of all members of the service, cadre-wise and drawn up in order of seniority and such other particulars as date of birth, date of appointment to the service and such other details relevant to the service career shall be also indicate against each name.
22. **Increment** :- (1) The first increment admissible to a member of the service shall accrue on completion of one year from the date of joining the post and/or such date as may be specified by the Government but subsequent increment shall be allowed only on completion of the period of probation successfully.
(2) Such persons referred to in sub-clause (i), (ii) & (iii) of clause (b) of sub-rule (1) of Rule 4 shall be allowed to draw increment becoming due within the period of two years from the date of commencement of these Rules but further increments shall be allowed only on successful completion of the training course prescribed.
(3) The pay of the member of the service on his completion of the period of probation or on passing the training prescribed, shall be fixed at such stage if he has been allowed his usual annual increments due but he shall not be entitled to any arrear in pay on account of withholding of the due increments for the period prior to the date of his completion of the period of probation or passing the prescribed training.
23. **Leave, Pension and their conditions of Services** :- Except as provided under these rules, all matters generally relating to leave, pension, conduct and discipline and the conditions of service shall be regulated by the rules and orders made by the Government from time to time as are applicable to other State Government employees.
24. **Pay Scale** :- The scale of pay admissible to the members of the service in different posts are as shown in Column 3 of Schedule-I appended to these Rules subject to revision by Government from time to time.
25. **Power of the Government to dispense with or relax any Rules** :- The Governor, if satisfied that the operation of any of the provisions of these Rules, cause undue hardship in any particular case or cases or results in any particular post or posts being left unfilled for want of person(s) possessing the minimum experience as specified by these Rules for promotion to such post(s), may dispense with or relax the requirement of any of these Rules to such extent and subject to such conditions, as he may consider necessary for dealing with the case in a just and equitable manner or, for meeting the exigencies of public interest.
26. **Discipline, Punishment and Appeal** :- In the matters of discipline, punishment and appeal, the members of the service shall be governed by the Meghalaya Service (Conduct) Rules 2019 and Meghalaya Services (Discipline and Appeal) Rules 2019 as amended and/or other Rules in force relevant to the service.

27. Interpretation :- If any question arises relating to the interpretation of these rules the decision of the Government in Home (Police) Department with the approval of the Personnel & A.R. Department shall be final.

28. Repeal and savings :- All orders and notifications corresponding to and in force immediately before commencement of these rules are hereby repealed:

Provided that all orders made or action taken under the orders and notifications so repealed or any action taken pursuant thereto, shall be deemed to have been validly made or taken under the corresponding provisions of these rules.



(Smt. R.V. Suchiang, IAS)

Additional Chief Secretary to the Govt. of Meghalaya,
Home (Police) Department.


Memo No.HPL.122/2019/52-A,

Dated Shillong the 2nd July, 2021.

Copy to:-

1. The Principal Secretary to the Governor of Meghalaya, Shillong.
2. P.S to the Chief Minister, Government of Meghalaya.
3. P.S to the Minister i/c Home (Police) Department, Meghalaya, Shillong.
4. P.S to all the Cabinet Ministers.
5. P.S to the Chief Secretary to the Government of Meghalaya.
6. P.S to the Additional Chief Secretary to the Government of Meghalaya, Home (Police) Department.
- ✓ 7. The Director General of Police, Meghalaya, Shillong.
8. Personnel & A.R. (A), (Service Rule Cell) Department.
9. Finance (E) Department.
10. Law (B) Department.
11. The Director i/c Forensic Science Laboratory, Meghalaya Shillong.
12. The Accountant General (A&E), Meghalaya Shillong.
13. The Director of Printing & Stationary, Meghalaya, Shillong for Publication in the Gazette of Meghalaya.
14. The Secretary, Meghalaya Public Service Commission, Shillong with reference to the letter No.MPSC/D-18/1/2020-2021/53, Dt.23.3.2021.
15. Guard File.

By Order, etc


Under Secretary to the Government of Meghalaya
Home (Police) Department.

ASG/A
(N/H)

SCHEDULE – 1
(See sub- rule (2) Of Rule 6 and Rule 24)

| Sl. No. | Name of the Post | Time Scale Pay | Pay level | Number Of Posts | | |
|---------|---------------------------------------|----------------|-----------|-----------------|-----------|-------|
| | | | | Permanent | Temporary | Total |
| | Senior State Service | | | | | |
| 1 | Selection Grade Director | 76900/- | L- 20 | 1 | | 1 |
| 2 | Senior Grade- I Deputy Director | 62400/- | L- 18 | 3 | | 3 |
| 3 | Senior Grade- II Assistant Director | 55500/- | L- 17 | 2 | | 2 |
| 4 | Senior Grade – III Scientific Officer | 45600/- | L- 15 | 2 | 1 | 3 |
| Total | | | | 8 | 1 | 9 |

| Sl. No. | Name of the Post | Time Scale Pay | Pay Level | Number Of Posts | | |
|---------|--|----------------|-----------|-----------------|-----------|-------|
| | | | | Permanent | Temporary | Total |
| | Subordinate Service | | | | | |
| 1 | Junior Grade - 1 Senior Scientific Assistant | 37800/- | L-12 | 6 | 1 | 7 |
| 2 | Junior Grade – II Scientific Assistant | 32200/- | L- 9 | 2 | | 2 |
| 3 | Junior Grade – III Laboratory Assistant | 26500/- | L- 6 | 3 | | 3 |
| Total | | | | 11 | 1 | 12 |

(Rule-8)

| Sl. No | Name of the post | Method of Recruitment of vacancies to be filled up in any recruitment year by direct recruitment or promotion. | Direct Recruitment | | | | Promotion | | Remarks |
|--------|--------------------|--|---|-----------------|-----------------|---|---|---|---------|
| | | | Educational qualification, etc, required for direct recruitment | Lower age limit | Upper age limit | Person eligible for consideration for promotion. | Minimum qualification/experience, etc. | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | |
| 1 | Director | Promotional/ direct recruitment as stated at sub-rule 1 of Rule 8 | (i) M. Sc in Chemistry/Physics/Botany/Zoology/Bio-chemistry/Bio-technology/Physical Anthropology/ or M. Sc Forensic Science (ii) Experience: 15(fifteen) years in analytical/Research experience, out of which 10(ten) years must be in Forensic Science. (iii) Desirable: Doctorate degree in the relevant discipline. | 18 years | 45 years | (i)Members who had rendered not less than 7(seven) years as Deputy Director (ii) Members who had rendered not less than 10(ten) years of combined service as Deputy Director and Assistant Director. | As per sub-rule (1) of Rule 8 with minimum qualification of M.Sc. | | |
| 2 | Deputy Director | By Promotion | | | | (i) Members who had rendered not less than 7(seven) years as Assistant Director, or (ii) Members who had rendered not less than 7(seven) years of combined service as Assistant Director and Scientific Officer. | As per sub-rule (2) of Rule 8 with minimum qualification of M.Sc. | | |
| 3 | Assistant Director | By Promotion | | | | (i)Member who had rendered not less than 5(five) years of Service as Scientific Officer, or (ii) Members who had rendered not less than 7(seven) years of combined Service as Scientific Officer and Senior Scientific Assistant | As per sub-rule (3) of Rule 8 with minimum qualification of M. Sc | | |

| Sl. No. | Name of post | Method of Recruitment with the percentage of vacancies to be filled up in any recruitment year by direct recruitment or promotion. | Direct Recruitment | | | | | Promotion | | Remarks |
|---------|--------------------|--|--------------------|--|---|-----------------|-----------------|--|---|---------|
| | | | Groups | Division/Units | Educational qualification, etc, required for direct recruitment. | Lower age limit | Upper age limit | Person eligible for consideration for promotion. | Minimum qualification /experience, etc. | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 4 | Scientific Officer | (i) 50% (fifty percent) by promotion | | | | | | | | |
| | | (ii) 50% (fifty percent) by direct recruitment | Chemical Science | General Chemistry Drugs & Narcotics Toxicology Explosives | M. Sc in Chemistry/M. Sc Forensic Science with honours in Chemistry at the degree level. | 18 years | 27 years | | | |
| | | | Physical Science | Physics Ballistics | M. Sc in Physics/M. Sc Forensic Science with honours in physics at the degree level. | | | | | |
| | | | Biological Science | Serology Biology DNA | M. Sc in Botany/Zoology/Bio-chemistry/Bio-technology/Physical Anthropology/ & M. Sc Forensic Science with honours in Bio-chemistry/Botany/Zoology/Bio-technology/Physical Anthropology at the degree level. | | | | | |
| | | | Documents Science | Questioned Documents | M. Sc in Chemistry/Physics/ M. Sc Forensic Science with specialization in document examination. | | | | | |

| Sl. No. | Name of post | Method of Recruitment with the percentage of vacancies to be filled up in any recruitment year by direct recruitment or promotion . | Direct Recruitment | | | | | Promotion | | Remarks |
|---------|-----------------------------|---|--|---|--|-----------------|-----------------|---|---|---------|
| | | | Groups | Division/ Units | Educational qualification, etc, required for direct recruitment | Lower age limit | Upper age limit | Person eligible for consideration for promotion. | Minimum qualification /experience, etc. | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 5 | Senior Scientific Assistant | (i) 50%(fifty percent) by promotion (ii) 50%(fifty percent) by direct recruitment | Chemical Science Physical Science Biological Science | General Chemistry Drugs & Narcotics Explosives Toxicology Physics Ballistics Serology Biology DNA | M. Sc in Chemistry/M. Sc Forensic Science with honours in Chemistry at the degree level. M. Sc in Physics/M. Sc Forensic Science with honours in physics at the degree level. M. Sc in Botany/Zoology/Bio-chemistry/Bio-technology/Physical Anthropology/ & M. Sc Forensic Science with honours in Bio-chemistry/Botany/Zoology/Bio-technology/Physical Anthropology at the degree level. M. Sc in Chemistry/Physics/ & M. Sc Forensic Science with specialization in document examination. | 18 years | 27 years | (i) Members who had rendered not less than 5(five) years as Scientific Assistant, or (ii) Members who had rendered not less than 7 (seven) years of combined service as Scientific Assistant and Laboratory Assistant. | As per sub-rule (5) of rule 8 with minimum qualification of B. Sc | |

| Sl. No. | Name of post | Method of Recruitment with the percentage of vacancies to be filled up in any recruitment year by direct recruitment or promotion . | Direct Recruitment | | | | | | Promotion | | Remarks |
|---------|----------------------|---|---|---|---|-----------------|-----------------|--|--|----|---------|
| | | | Groups | Division/ Units | Educational qualification, etc, required for direct recruitment | Lower age limit | Upper age limit | Person eligible for consideration for promotion. | Minimum qualification /experience, etc. | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | |
| 6 | Scientific Assistant | (i) 50 % (fifty percent) by promotion (ii) 50% (fifty percent) by direct recruitment | Chemical Science Physical Science Biological Science Documents Science | General Chemistry Drugs & Narcotics Toxicology Explosives Physics Ballistics Serology Biology DNA Questioned Documents | B. Sc. In the appropriate subject prescribed for the groups. | 18 years | 27 years | (i) Laboratory Assistant | 10+2 Science with 10 years experience as Laboratory Assistant. | | |
| 7 | Laboratory Assistant | 100% by direct recruitment | Nil | Nil | 10+2 (Science Passed) | | | Nil | Nil | | |