

**OFFICE OF THE DIRECTOR:: FORENSIC SCIENCE LABORATORY::
MEGHALAYA:: SHILLONG**

TENDER NOTICE

Sealed tender in 2 (two) bid system Technical and Financial bid affixing non-refundable court fee stamp of Rs.400/-(Rupees Four hundred) only are invited from bonafide, established, reputed manufacturers or their authorized dealers/agents/ representative for entering into the rate contract for supply, installation and demonstration of "Forensic equipment" for 2022-23 as per the Technical Specifications, in Annexure "A" and Terms and conditions laid down in the Tender notice.

Terms and Conditions

Items offered must be of reputed companies/manufacturers and should meet with all the specifications as those given in **Annexure A**. Tender should be accompanied with catalogue, warranty/ guarantee or any related papers & will be received up to 1400 hrs. on the **21st March, 2023** and will be opened on the same day at **1500 hrs.** Bidders or their authorized representatives are invited at the time of opening of the tender. Tenders received after **1400 hrs. of 21st March, 2023** by hand or by post will be summarily rejected.

2. Tender must be accompanied by:-

- (a) Affixed non-refundable court fee stamp of Rs.400/-.
- (b) Tenderers should quote specific rate for each item. Tender must be accompanied by Earnest money @ of 2% for General and 1% for Scheduled Caste/Schedule Tribe of the total amount of Tender value/Contract value. The earnest money preferably should be in the form of (i) Crossed Bank Draft or (ii) Deposit at call duly pledge in favour of the Director of Forensic Science Laboratory, Meghalaya, Shillong at any Nationalised Bank at Shillong. The Earnest Money/Security Deposit papers pending in this office in connection with other tenders/supplies shall not be considered as Earnest Money for the tender.
- (c) MSME seeking exemption from submitting EMD will have to produce relevant certificate.
- (d) Attested copy of PAN.
- (e) Attested copy of professional Tax Certificate.
- (f) Valid GST Registration certificate and TIN No. of the tenderer.
- (g) Latest financial stability certificate from a Scheduled Bank certifying that the Tenderer is financially sound to undertake the contract.
- (h) Dealership/distributorship/ certificate from the Principal manufacturers/sub dealership certificate from the Distributor
- (i) Recent passport size photograph of the Tenderer duly attested.

3. Further, the following will have to be produced within a period of 10 days after being declared successful bidder and before issue of work order.
 - (a). Attested Copy of SC/ST certificate from Meghalaya for Scheduled Tribe tenderers.
 - (b). Attested Copy of Valid Trading Licence from concerned District Council of Meghalaya in case of Non-Tribal Organization/Firms mentioning the correct nature of trade.
4. The following information must be mentioned on the body of the envelope containing the quotations, failing which the sealed envelope of the quoting firm will not be opened.
 - (a) Professional Tax clearance certificate - is enclosed
 - (b) Valid GST Registration Certificate - is enclosed
 - (c) PAN - is enclosed
 - (d) Earnest money -is enclosed.
 - (e) Court Fee stamp -is enclosed.
 - (f) Dealership certificates from Principal manufacturers. - is enclosed
 - (g) Passport size photograph of the bidder should also be enclosed. - is enclosed
 - (h) Latest financial stability Certificate from any recognized Bank. - is enclosed

Failure to enclosed any one of these documents or enclosed of any invalid documents will result in automatic rejection of the quotation.

5. **Rates quoted**
 - (a) should be inclusive of cost of accessories.
 - (b) should be valid for one calendar year from the date of acceptance of tender.
 - (c) should be quoted FOR destination Shillong, door delivery Director Forensic Science Laboratory, Meghalaya, Shillong
 - (d) Should be inclusive of all Charges like packing, insurance, transit risk and other incidental charges only GST and local taxes (if applicable) should be shown separately.
 - (e) Should be written clearly in figure and in words. Any alteration or overwriting must be fully signed by the tenderers.
 - (f) Once the rates offered in the tender are accepted enhancement will not be entertained under any circumstances and tenderers will be liable to supply the items at the accepted rate. Failure to supply the items at the accepted rates will entail the offer being cancelled and the security money will be forfeited to the Government of Meghalaya.
6. Tender should be addressed to the undersigned by designation and not by name. Sealed envelope containing the tender must be superscribed as "**Tender for Forensic Equipment** " and must be sent by registered post or hand delivery.

7. The successful tenderers :-

- (a) Will be intimated by a Letter of Acceptance of the Director of Forensic Science Laboratory, Meghalaya, Shillong. Till then no bidder has any right to assume that his/her tender has been accepted. There shall be no claim whatsoever for compensation for any expenditure incurred by any tenderers in anticipation of acceptance letter.
- (b) Will have to furnish attested copy of valid Trading Licence from concerned District Council (for non-tribal) Regulation Act 1954 by tenderers who are required to obtain such Licence.
- (c) Required to furnish a security deposit as per rates mentioned below and execute the contract agreement to ensure fulfillment of the terms and conditions of the contract which successful bidder/s will have to enter into. Such security deposit will be subjected to forfeiture in case of non-fulfillment of terms and conditions of the tender notice on the contract agreement. The earnest money of the successful tenderer/s will not be released till the full security deposit is furnished. Earnest money of the successful tenderer/s will be forfeited to the Government in case of failure to furnish security money in full.
- (d) ST. Certificate for Tribals from Meghalaya.

8. **RATES OF SECURITY DEPOSIT**

The successful tender will have to deposit Security Deposit @ 10% (for all categories) of the total, amount of the contract. The Security Deposit should be interest free and in the form of a valid Bank Draft/Deposit at Call pledged in favour of the undersigned

9. The Director of Forensic Science Laboratory, Meghalaya may rescind forthwith the contract in writing if,
- a) A Tenderer assigns or sublets any contract in respect of contract or any other contract entered into with the Government.
 - b) Tenderer or his agent/Servant are found guilty of fraud of this contract or any other contract.
 - c) Declines, neglect or delays to comply with the demand/requisition or in any other way fails to perform or observe any of or all the conditions of the contract agreement.

In case of such rescission the Security Deposit in full shall stand forfeited and absolutely be at the disposal of the Government without prejudice to any other remedy or action that the Government shall be entitled to recover from the successful Tenderer any extra expenses Govt. may deem necessary in obtaining the supplies.

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10. In the event of the successful Tenderer failing to perform his/her part of any or all the contract agreement to the satisfaction of the Department or disregarding any terms and conditions of the Tender Notice and or the contract agreement the successful Tenderer shall be liable to any of or all of the following action at the discretion of the Director of Forensic Science Laboratory, Meghalaya, Shillong on behalf of the Government of Meghalaya.
 - (i) Forfeiture of security deposit in whole or part.
 - (ii) Making good the loss caused to the Government through the liability, neglect, delay in complying with the demand.
 - (iii) Cancellation of the contract without any prior notice to the contractor.
11. If the successful Tenderer/s willfully neglects, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices, the Director of Forensic Science Laboratory, Meghalaya, Shillong may impose a ban upon such Tenderer(s) for future business within the Department.
12. Quantities mentioned in the list are only illustrative and may be increased/reduced on finalisation of order depending on the availability of fund and actual requirements.
13. Once the sample/technical specification of the items are approved, no change of brand, name, shape, pattern, quality or specifications will be entertained even on the plea of non-availability of raw materials or alternative offer of the same quality.
14. The store, supplied must be of the same specifications, weight and quality as the tendered models/samples/Tech. Spec. If the items are rejected by the undersigned due to non-meeting of the Technical Specification the supplier must replace the rejected items at their own cost forthwith and in a period of 21 (twenty one) days from the date of rejection.
15. Delivery, installation and demonstration must be completed within thirty days from the date of receipt of firm orders. No extension of delivery & installation period will be entertained.
16. Payment will be made to the suppliers directly only on completion of supplies and on correct receipt of goods by the respective consignee in good condition. Documents/vouchers/ P.R. Bills etc. routed through Banks will not be accepted. Consignment will be dispatched by the firm after payment of all freight charges at the source. Freight to pay P.R. will not be accepted.
17. Risk of transportation will be borne by the Tenderer themselves.
18. Comprehensive onsite warranty should be indicated along with after sale services facilities.

19. One set of manuals of (Instructions and Maintenance) should be supplied free of cost for each item wherever applicable
20. The Director Forensic Science Laboratory, Meghalaya, Shillong reserved the right to himself/herself to reject the lowest rate or any of the tender without assigning any reason thereof.
21. Any dispute arising out of or in respect of these terms and conditions of the Contract Agreement shall be in the Jurisdiction of the Courts in Meghalaya
22. PRACTICAL DEMONSTRATION : 10 days of Practical demonstration must be provided to the staff in Forensic Science laboratory, Meghalaya, Shillong.

Director
Forensic Science Laboratory,
Meghalaya, Shillong

Memo No.FSL.21/2019-20/eq/Pt-II/4
Copy to:-

Dated. Shillong the 6th March, 2023

1. The Secretary, Home (Police) Dept. Govt. of Meghalaya, for favour of kind information.
2. Inspector General of Police (CID) Meghalaya, Shillong for favour of information.
3. The Asstt. Inspector General of Police,(A),Meghalaya, Shillong for information.
4. The Director of Information and Public Relation, Meghalaya, Shillong for favour of information and necessary action. The gist of the tender notice (copy enclosed) may please be published in 2(two) local newspaper (One impression) in English and in Khasi each.
5. The Director Government Printing Press, Shillong along with a soft copy for publication in 2 (two) consecutive issue of Meghalaya Gazette.
6. In-Charge Computer Wing Police Head quarter along with a soft copy containing the Tender Notice for uploading the same in the Website of Meghalaya Police
7. Notice Board
8. M/S


Director
Forensic Science Laboratory,
Meghalaya, Shillong

OFFICE OF THE DIRECTOR:: FORENSIC SCIENCE LABORATORY::
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Name of Equipment and its Technical Specification

1. COMPUTERIZED TENSILE STRENGTH MEASUREMENT EQUIPMENT
SPECIFICATIONS

- NTF® Tensile Strength Tester (Computerized)
For Checking Tensile Strength of Fabric/Rubber/Yarn Lea/HDPE Bag/Jute
Bag/Board/Cable/Film/Carpets/Non-woven Fabric.

Model No: NTF CTS 3201

Capacity	: 500 kgf (0.5 Ton)
Accuracy	: 100gm
Display unit	: N/mm
Operating System	: Fully Automatic and Manual Both.
Max Grip Separation	: 1000 mm
Min Grip Separation	: 25 mm
Motor	: ½ hp, Crompton/Fuji
Display Units	: Load, Speed Elongation.
Variable Speed	: 100 to 300 mm/Min
Gear Box	: Ultra Sound Proof.

Features

With Window based Software licensed to customer

Report : Tensile Strength, Elongation, Elongation % & Ultimate Tensile Strength (UTS) with graph.

Auto speed selection (optional extra charges)

Accessories Supplied:

Jaws : 1 set.

Screw Driver: 1 Pc

Serial Commiunication port :RS 232

(Rate should be inclusive of Computer System and Printer HP Make)

**OFFICE OF THE DIRECTOR:: FORENSIC SCIENCE LABORATORY::
MEGHALAYA:: SHILLONG**

TENDER NOTICE

Sealed tenders along with Brouchers/Catalogues for supply, installation and demonstration of items to Forensic Science Laboratory, Meghalaya Shillong will be received by the undersigned upto **14.00 hours of 21st March, 2023**, and will be opened on the same day at **15.00 hours** by the undersigned. Details may be collected from the office of the undersigned on any working days.


Director
Forensic Science Laboratory,
Meghalaya, Shillong
