

GOVERNMENT OF MEGHALAYA
OFFICE OF THE SUPERINTENDENT OF POLICE (FIRE & EMERGENCY SERVICE)
MEGHALAYA :::: SHILLONG.

NOTICE INVITING TENDER

Sealed Tenders affixing Non Refundable Court Fee Stamp of **Rs.300/-** (Rupees Three Hundred) only are invited for entering into rate contract **FOR SUPPLY AND INSTALLATION OF LOCAL AREA NETWORK EQUIPMENTS AND ACCESSORIES** in the office of the Superintendent of Police (Fire and Emergency Service) Meghalaya, Shillong as per the **Specification** provided by the National Informatics Centre, Shillong.

Sealed Tenders will be received up to **12:00 Hrs.** on **05.10.2020** in the office of the undersigned and will be **opened on the same day at 13:30 Hrs.** by a Tender Opening Committee. Tenderers or their authorized representatives are invited at the time of opening the Tenders. Tenders received after **12:00 Hrs** by hand or by post will be summarily rejected.

TERMS & CONDITIONS:-

1. Tenders must be accompanied by the following: -
 - a) Affix **non-refundable Court Fee Stamp of Rs.300/-** (Rupees Three Hundred) only.
 - b) Earnest money at the rate of **2% (Two) Percent of the Total Work Value** in any of the following form:
 - c) For Tenders belonging to Schedule Cast/Tribe, only **50% of the Earnest Money** as mentioned above may be deposited. in the form of **Deposit at Call, Fixed Deposit, and NSC/KVP**, pledged in the favour of the **Superintendent of Police (F&ES) Meghalaya, Shillong** from any Nationalized Bank at Shillong.
 - d) Earnest Money and Tender Papers available (if any) in the office in connection with any earlier Tenders/Supplies will not be considered as valid Earnest Money for this Tender.
 - e) **Copy of GST Registration Number /Registration Certificate** with full details.
 - f) Attested copy **Scheduled Tribes/Castes certificate** in case of ST/SC Tenderers.
 - g) Attested copy of **Valid Trading License** in terms of the **United Khasi & Jaintia Hills and Garo Hills (Trading by Non-Tribal) Regulation Act, 1954** for tenderers as amended from time to time who are required to obtain such a license.
 - h) Attested copy recent **Passport size photograph** of the Tenderers duly attested should be attached to the tender.
 - i) Authenticated copy of **Experience Certificate** certifying that the Tenderer is **capable to deal with Equipments and installation of Local Area Network.**
 - j) **Financial Stability Certificate** for the **current financial year** from a Scheduled Nationalized Bank certifying that the Tenderer is financially sound to undertake the contract.

2. All documents above from Sl. 1 (d) to 1 (h) should be attested by a G.O/ Self Attested.
3. Rates should be: -
 - a. Quoted separately for each item in figure and in words and rates should be for 1 (one) item 1 (one) rate. Same items with optional rates and optional quality will not be entertained at any cost. Any correction or overwriting of the Rates in the tender papers/documents will not be considered.
 - b. Shall be valid for **120 (One Hundred Twenty) days** from the date of acceptance of tender.
 - c. Quoted F. O. R. destination, Shillong. Door delivery at Provincial Stores (Fire & Emergency Service), Nongthymmai, Shillong.
 - d. Inclusive of all charges like custom duty, packing, insurance and other incidental charges.
 - e. **Rate of the item and GST should be shown separately** for each item. GSTIN Number should be mentioned clearly in the documents or any such documents submitted by the Tenderers.
 - f. **Enhancement of rate** will not be entertained once accepted by the Department. Failure to supply the items at the accepted rate will entail the offer being cancelled and the Security Money/Earnest Money will be forfeited to the Govt. of Meghalaya.
 - g. The tenderer should be ready for **Annual Maintenance Contract** for any particular item/equipment.
4. An **Undertaking** should be submitted by the tenderer before opening of the sealed tender stating that he/she is satisfied with the terms & condition of the N.I.T. and agree to abide by the same. In case of failure to submit the undertaking, it will be presumed that the Tenderer is satisfied with the Terms and Condition as laid down in the NIT and has agreed to abide by the same.
5. Tenders should be addressed to the undersigned by designation and not by name. The words "**Tender for supply and Installation of Local Area Network**" must be super-scribed on the sealed envelope containing the Tender and the Firm's official Seal should be stamped on the body of envelop. The Tender should be sent by registered post or delivered by hand.
6. The tenderer or their representatives/agents must be present during the Tender Opening Proceeding along with the firm's seal and authority letter in case of representatives/agents. Whatever objection is to be raised should be done during the Tender Opening Proceeding. Raising objection after the completion of Tender Opening Proceeding or after the Tender process is over, will be treated as null & void and the undersigned is not bound to entertain such objections.
7. If at the time of opening of tender, should there be any objection raised by the majority of the tenderer/representatives present as to the validity of any of the Tender, such objections will be duly examined by the Tender Opening Committee whose decision on such objections will

be final and binding. Participating Tenderer will have no right to raise any objection on the decision of the Tender Opening Committee.

8. Tenders without furnishing all the required papers/documents will automatically stand rejected.
9. Successful tenderer / tenderers will: -
 - a. Be intimated by a letter of acceptance, till then, no tenderer has any right to assume that his/her tender has been accepted. There shall be no claim whatsoever for compensation for any expenditure incurred by any tenderers in anticipation of acceptance letter.
 - b. **Will have to execute the complete work of installation of the equipments and accessories required for making the Local Area Network functional.**
 - c. On successful completion and execution of all the works , the Bills of the Tenderer will be processed for payment etc.
 - d. Have to submit Proforma Bills as and when called for and should comply with the requisition at any cost. Failing to comply with any of the demand/requisition made by the undersigned will invite cancellation of the Tender and forfeiture of Earnest Money.
 - e. Be required to furnish a security deposit at the rates mentioned below and execute a Contract Agreement to ensure fulfillment of the terms and conditions of the N.I.T. and contract agreement, which the successful tenderer (s) will have to enter into. Security Deposit will be subjected to forfeiture in case of non-fulfillment of any or all terms and conditions of the Contract Agreement.
 - f. The earnest money of the successful tenderer (s) will not be released till they furnish the full amount of Security Deposit.
 - g. Earnest Money of the successful tenderer (s) will be forfeited to the Government in case of failure to furnish the Security Deposit in full in the form of (i) Deposit at call (ii) NSC/KVP (iii) Fixed Deposit. **Cheques will not be entertained as Security Deposit.**
10. Rates of Security Deposit
 - a) For contract up to Rs. 20,000/- 2% from local and 3% from non-local.
 - b) For contract up to Rs. 50,000/- 3 % from local and 4 % from non-local.
 - c) For contract up to Rs.1,00,000/- 4 % from local and 5% from non-local.
 - d) For contract over to Rs.1,00,000/- 10% for all categories.
11. The undersigned may rescind forthwith the contract in writing if,
 - a) Tenderer assigns or sublets any contract entered into with the Govt. to the Sub Contractors.
 - b) Tenderer or his agent/ staff are found guilty of fraud in respect of this contract or any other contract.

c) Declines, neglects or delays to comply with the demand/requisition or in any other way fail to perform or observe any or all the conditions of the contract agreement.

In case of such rescission, the security deposit in full shall stand forfeited and absolutely be at the disposal of the Govt. without prejudice to any other remedy or action that the Govt. shall be entitle to take to recover from the successful tenderer (s) any extra expenses Govt. may deem fit necessary in obtaining the supplies from elsewhere .

12. In the event of the successful tenderer (s) failing to perform his/her part of any or all the conditions of the Contract to the satisfaction of the department or disregarding any terms and conditions of this tender notice or the Contract agreement, the successful tenderer (s) will be liable to any or all of the following actions at the discretion of the Superintendent of Police, (F&ES), Meghalaya, Shillong.
 - a. Forfeiture of the security deposit in whole or part.
 - b. Making good the loss caused to the Government through the liabilities, neglect or delay in complying with the demand.
 - c. Cancellation of the contract without any prior notice.
13. If the successful tenderer(s) willfully neglect, fails to perform or observe any or all conditions of the contract agreement or Tender Notice or attempts to cheat or indulge in foul practices, the Department. may impose a ban upon such tenderer(s) for future business with the Department.
14. Items and Quantities as mentioned in the list are only illustrative and may be added/deleted or increased or decreased from the list of items to be purchased and even after finalizing the Tender process, depending upon the Budget and availability of the fund.
15. The stores supplied must be of the correct specification, and quality as specified by the NIC, Shillong.
16. Firm/Supplier concerned are required to furnish their complete address/contact telephone numbers. etc.
17. Delivery of Equipments and Accessories and Installation of the same must be completed within 60 (sixty) days from the date of receipt of Supply Order. No extension of delivery period will be entertained.
18. Payment will be made to the supplier only on successful completion of supplies and installation of the Local Area Network.
19. Risk of transportation will be borne by the successful tenderers themselves. Any equipments gets damaged during Transportation, has to be replaced by the Tenderer themselves at their own cost. Damaged equipments will not be received and accepted by the Department.
20. Warranty period of the equipments should be indicated along with Sales Service facilities.
21. A list of all documents that are attached to the tender should be noted on the body of the envelop containing the tender.

22. The acceptance or rejection of the tender rest finally with the undersigned and reserves the right of rejecting any tender or any item in the tender without assigning any reason thereof.
23. The undersigned is not bound to accept the lowest tendered rates and **reserves to himself/herself the right to accept or reject any or all tenders and rates offered without prior notice nor assigning any reason thereof.**

Encl: "List of Equipments and Specification"

Sd/-
(Shri Aditya Goenka, IPS,
Superintendent of Police, (F&ES),
Meghalaya, Shillong.

M/No MFS/G-417/LAN/COMP/2019/27/6883-6890 Dated Shillong the 2nd Sept 2020.

Copy to:-

1. The Director General of Police, Meghalaya, Shillong for favour of kind information.
2. The Inspector General of Police, (F&ES), Meghalaya, Shillong for favour of kind information.
3. The Asstt. Inspector General of Police (A) / (E) / (R), Meghalaya, Shillong for kind information.
4. The Senior/Special /Superintendents of Police- Communication / SB / CID (Disc enclosed) / INFIL / Shillong / Jowai / Nongstoin / Mawkyrwat / Nongpoh / Tura / Williamnagar / Ampati / Bagmara/ Resubelpara / Khliehriat/ for kind information.
5. The Commandant 1st MLP Bn /2nd MLP BN /3rd MLP Bn /4th MLP Bn /5th MLP Bn /6th MLP Bn / SF 10 for kind information.
6. The Supdt. of Police, (SCRB), Meghalaya, Shillong along with Disk for favour of information and necessary action with a request to update the **Notice Inviting Tender** same in Website of the Meghalaya Police.
7. The Director, Government Printing Press, Shillong with a request to publish the **Notice Inviting Tender** in the consecutive issue of Meghalaya Gazette (Disk enclosed).
8. The Director of information and Public Relations, Meghalaya, Shillong with a request to publish the **Gist of the Notice Inviting Tender** in the local dailies of Meghalaya (one impression) only in English/Khasi/Garo in the Tender Notice caption of classified advertisement. The bill (in duplicate) along with a clipping of the published matter may be sent to the undersigned for payment.

Superintendent of Police, (F&ES),
Meghalaya, Shillong.

Superintendent of Police (F & ES)
Meghalaya, Shillong.

LIST OF LOCAL AREA NETWORK EQUIPEMNTNS WITH SPECIFICATION

A - SUPPLY OF ACTIVE COMPONENTS:

SL NO	NAME OF THE ITEMS	UNIT	QTY
1	CISCO Router –ISR-4321-ax-K9 with 5 years warranty.	Nos.	1 (One) No.
2	CISCO WS-C2960XR-24TD-I; Layer 2 24 Port Switch 10/100/1000 Mbps with 2 SFP + Uplink & Stacking Ports with 5 Years warranty	Nos	2 (two) Nos.

B - SUPPLY OF PASSIVE COMPONENTS (FIBER)

SL NO	NAME OF THE ITEMS	UNIT	QTY
1	GLC-LH-SMD= (Single mode optical transceiver-1000BaseLX) 1000 BASE-SX SFP transceiver module, MMF, 850nm, DOM	Nos	2 (two) Nos
2	12 Port Rack Mount LIU loaded with Splice Tray and Cable spool.	Nos	2 (two) Nos
3	Optical Fiber Patch Chord SM. SC – LC Duplex, 9.2/125 micron SM Fiber (3 Mtr) : SC to LC Fiber Duplex patch cord (OM3) (3 Mtrs)	Nos	6 (Six) Nos.
4	Pigtail SC SM – 1.5 Mtr compatible with fusion or mechanical splices	Nos	10 (Ten) Nos.
5	Fiber Optic outdoor armoured cable, loose tube Single mode (SM) 10G in mtr 12 core	Mtr	200 (Two Hundred) Nos.


C – SUPPLY OF PASSIVE COMPONENT (UTP)

SL NO	NAME OF THE ITEMS	UNIT	QTY
1	9U Wall Mount rack with necessary accessories	Nos	2 (two) Nos
2	Wire Manager (CAT6A)	Nos	2 (two) Nos
3	24 Port, Cat 6 Jack Panel (Loaded with UTP I/O)	Nos.	2 (two) Nos
4	Cat 6 Cable (305 Mtr per box)	Box	4 (Four) Nos.
5	I/O Box (Single SMB)	Nos	40 (Forty) Nos
6	UTP Patch Cord – 3 Mtr (CAT 6)	Mtr	40(Forty) Nos
7	Supply of marked PVC duct of size (Per Meter) 45 x 25mm	Mtr	40(Forty) Nos
8	Supply of PVC conduit of OD size (Per Meter) 32mm	Mtr	500 (Five Hundred) Nos.
9	Labels for Jack panel / face	Mtr	200 (Two Hundred) Nos.
10	Plate / Patch Cords (set of 100)	Set	2 (two) Nos

GIST FOR TENDER NOTICE

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Superintendent of Police, (F&ES),
Meghalaya, Shillong.
Superintendent of Police (F & ES)
Meghalaya, Shillong